



# Aberdeen City Health & Social Care Partnership

*A caring partnership*

ABERDEEN, 11 February 2020. Minute of Meeting of the INTEGRATION JOINT BOARD.

Present:- Councillor Sarah Duncan, Chair; Luan Grugeon, Vice Chair; and Councillor Gill Al-Samarai, Councillor Philip Bell, Councillor Lesley Dunbar, Alan Gray, John Tomlinson, Mike Adams, Jim Currie, Dr Howard Gemmell, Dr Caroline Howarth, Heather MacRae, Maggie Hepburn, Chris Littlejohn, Graeme Simpson, Sandra MacLeod and Alex Stephen.

Apologies:- Kim Cruttenden, Jenny Gibb and Dr Malcolm Metcalfe

## **WELCOME FROM THE CHAIR**

1. The Chair welcomed all to the meeting and intimated that the Board wished to acknowledge two long serving participants within the partnership environment.

Heather MacRae, a member of the Board, and Karen Gunn, Head of Mental Health were both due to imminently retire. The Board extended appreciation to both and wished them a happy retirement.

## **DECLARATIONS OF INTEREST**

2. There were no declarations of interest.

## **EXEMPT BUSINESS**

3. The Chair advised there was one item of exempt business.

### **The Board resolved :-**

to hear Item 10 - 2020/21 Supplementary Procurement Work Plan in private.

## **MINUTE OF BOARD MEETING OF 21 JANUARY 2020**

4. The Board had before it the Draft Minute of the Board Meeting of 21 January 2020.

With reference to Article 3 of the minute, the Board was advised that Luan Grugeon was a Trustee of Aberdeen in Recovery.

With reference to Article 9 of the minute, the Board was advised that Councillor Duncan's withdrawal from the meeting should precede the Article rather than follow.

**INTEGRATION JOINT BOARD**

11 February 2020

With reference to Article 11 of the minute, the Board was advised that the amended wording would be applied to the revised Risk Register to be resubmitted.

*'The Council has contracted the provision of certain services to BAC. So long as BAC exists, the Council expects BAC to act as provider of last resort.'*

*Should BAC cease to trade (the Council as sole shareholder could take steps to prevent that), the Council would ultimately be responsible for providing those statutory services.*

*Therefore, ultimately, the Council is provider of last resort as it has the statutory duties. However so long as BAC exists, it is expected to perform the role of provider of last resort.'*

**The Board resolved :-**

- (i) to note the amendments above, and
- (ii) to otherwise approve the minute as a correct record.

**BUSINESS PLANNER**

5. The Board had before it the Business Planner.

**The Board resolved :-**

to note the Business Planner

**CHIEF OFFICER'S REPORT - HSCP.19.096**

6. The Board had before it a report from the Chief Officer, Aberdeen City Health and Social Care Partnership (ACHSCP).

**The report recommended :-**

that the Board note the content of the report.

**The Board resolved :-**

to approve the recommendations.

**HEALTH AND CARE (STAFFING) (SCOTLAND) ACT 2019 UPDATE - HSCP.19.099**

7. The Board had before it a report from the Chief Officer, (ACHSCP) which presented an update on impending new legislation relative to the workforce.

## INTEGRATION JOINT BOARD

11 February 2020

**The report recommended :-**

that the Board note the content of the report.

The Board heard that the draft legislation was being progressed and was now at consultation stage. The Board heard that the partnership had been involved in earlier stages of the Bill and that further requests for consultation had been made. The Board intimated their desire to participate within the consultation on proposed guidelines and to share learning and good practice developed during the partnership's existence.

**The Board resolved :-**

- (i) to approve the recommendation; and
- (ii) to direct the Chief Officer, ACHSCP to participate in consultation on the guidance being prepared by Scottish Government and submit details of the ACHSCP responses to the appropriate IJB meeting, and
- (iii) to direct the Chief Officer, ACHSCP to maintain appropriate update reporting via the Clinical Care Governance Committee.

### **ABERDEEN CITY HEALTH AND SOCIAL CARE PARTNERSHIP WORKFORCE PLAN 2019/21- HSCP.19.097**

8. The Board had before it a report from the Chief Officer, (ACHSCP) which presented an update on the workforce plan.

**The report recommended :-**

that the Board note progress made to date in the Implementation of the ACHSCP Empowered Workforce Plan (2019-21).

**The Board resolved :-**

to approve the recommendation.

### **CARE AT HOME AND SUPPORTED LIVING - HSCP.19.095**

9. The Board had before it a report from the Chief Officer, (ACHSCP) which informed of the progress made with the commissioning of care at home and supported living services in Aberdeen City, and of the model for future delivery.

**The report recommended :-**

that the Board note the progress made and the model for future delivery.

The Board heard that there had been approaches and comments made to officers and members from existing and potential service providers regarding the submitted report and a desire to seek further clarity.

**INTEGRATION JOINT BOARD**

11 February 2020

The Board heard a further Briefing Summary had been prepared and circulated to Board members to address some of the comments made.

**The Board resolved : -**

- (i) to approve the recommendation; and
- (ii) to accept an Additional Circulation – Briefin Summary - Care at Home as discussed, as a matter of Urgent Business.

**2020/21 SUPPLEMENTARY PROCUREMENT WORK PLAN - HSCP.19.097**

10. The Board had before it a report from the Chief Officer, ACHSCP which presented a supplementary 2020/21 procurement work plan for expenditure on social care services, together with associated procurement business cases.

**The report recommended :-**

that the Board –

- (a) approve the expenditure for social care services as set out in the supplementary work plan at Appendix A;
- (b) approve the award of contracts as set out in the procurement business cases at Appendix B;
- (c) make the Direction, as attached at Appendix C; and
- (d) instruct the Chief Officer to issue the Direction to Aberdeen City Council (ACC)

**The Board resolved : -**

- (i) to approve the recommendations, and
- (ii) to direct the Chief Officer, ACHSCP to develop a Risk Register to capture and manage all risks identified following award of contract(s) and report these for continued assurance to the Risk Audit and Performance Committee and the Clinical Care Governance Committee, as appropriate.

**- COUNCILLOR SARAH DUNCAN, Chairperson**

**INTEGRATION JOINT BOARD**  
11 February 2020